

Jointly Organised by



Host State & Co-organiser



# EXHIBITOR MANUAL

## INDIA BIOENERGY & TECH EXPO

3rd International Conference & Exhibition on  
Bioenergy and Technologies

August 11-13, 2026

India Expo Center and Mart, Greater Noida

Theme: **Advancing Bioenergy Solutions**  
for a **Low Carbon World**

Host State: **Uttar Pradesh**  
Hub of Bioenergy in India



 [www.ibetexpo.com](http://www.ibetexpo.com)

**India Bio Energy & Tech Expo Secretariat**  
August 11<sup>th</sup> - 13<sup>th</sup> 2026  
India Expo Centter and Mart, Greater Noida, Uttar Pradesh

**Event Secretariat**

**INDIAN FEDERATION OF GREEN ENERGY**

1F-CS-43, First Floor, Ansal Plaza, Sector 1 Vaishali-201020, UP  
E-mail: [secretariat@ibetexpo.com](mailto:secretariat@ibetexpo.com)

**MM ACTIV SCI-TECH COMMUNICATIONS PVT. LTD.**

103-104, First Floor Rohit House,  
3 Tolstoy Marg, Connaught Place, New Delhi - 110001  
Ph: 011-43542737 Mobile + 91 9220677088, 7827330755

Dear Participant,

We are delighted to welcome you to the **India Bio-Energy & Tech Expo**, MM ACTIV and IFGE will do everything possible to make your participation a pleasant business experience.

This Exhibition booklet contains complete details for your assistance. To help us serve you better, you are requested to complete the enclosed **forms** carefully and **return them** to us by the specified dates.

**Exhibitor Badges** will be provided at the time of taking possession of the stand and in order to have a disciplined look, please advise your personnel to wear the same at the Venue. This is important in view of the security arrangements.

An indemnity form has to be filled up and a printout of the same with the seal of the organization has to be sent to the secretariat.

To ensure your participation is well organized, we suggest you nominate an Exhibition Coordinator who will coordinate all the activities related to your participation with us.

For further details please write to **Mr. Sankalp Singh** Email:  
[sankalp.singh@mmactiv.com](mailto:sankalp.singh@mmactiv.com)

With best regards,

**MM ACTIV Sci-Tech Communications Pvt. Ltd.**

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## About the Venue

### Venue: India Expo Center and Mart, Greater Noida, Uttar Pradesh

#### About Venue

The India Expo Centre & Mart (IEML) in Greater Noida is one of the country's most advanced exhibition and convention facilities, purpose built to host large scale trade fairs like IBET Expo 2026. Its modern design, expansive layout, and world class amenities make it the perfect setting for an event that brings together the entire Bioenergy and allied sectors.

The venue offers vast, pillar free halls with high floor load capacity, making it ideal for displaying and operating heavy machinery. Wide aisles and well-planned layouts ensure smooth visitor flow, while multiple entry and exit points keep movement efficient even during peak hours. For exhibitors, the infrastructure supports live demonstrations with reliable utilities, including high-capacity power connections, compressed air, and water supply. For visitors, the open, well-lit spaces make it easy to navigate and explore without missing key displays.



## **RULES & REGULATIONS**

1. The words listed under 'definitions will bear the following reference for the purpose of this event.

(a) **Organizers:**

- IFGE (Indian Federation on Green Energy)
- MM Activ Sci-Tech Communications Pvt. Ltd.

(b) **Event details**

**Event:**

India Bio-Energy & Tech Expo

**Venue:**

IEML, Greater Noida, Uttar Pradesh

**Date**

11<sup>th</sup> to 13<sup>th</sup> August 2026

2. All applications for participation should be made on the Space Application Form and submitted to the Event Managers. Submission of this form will confirm participation and acceptance of rules and regulations. The organizers reserve the right to accept or refuse any application without assigning any reason.
3. Allotment of stands is final only on receipt of 100% payment.
4. Although total subletting of a stand to a third party is not permitted, partial subletting to a sister concern, associate, or agent may be allowed by the organizer on written permission.
5. All payments should be made by Bank Draft or Account Payee Crossed Cheque "**India Bio Energy & Tech Expo 2026**" payable at Ghaziabad.
6. No alteration to the size or position of the stand is permitted without the prior written approval of the Event Managers who reserve the right to change the layout/stand number or gangways. The organizers also reserve the right to require exhibitors to make such alterations to their stands and

the setting of their exhibits as they reasonably feel necessary to maintain an acceptable standard of presentation and to avoid interference with the display of other exhibitors. Further, no banners, placards, etc. will be allowed on the premises or complex or on the roads in the vicinity. The such unauthorized display is liable to be removed by the Organizers without notice at the cost of the exhibitor. Exhibits must not obstruct passages.

7. **Only two persons will be allowed per 9sqm stall space to man the stall.**
8. No stand will be left unmanned during the exhibition. The staff of exhibitors must be present at least 30 minutes before the visiting hours of the exhibition. No activity which in the opinion of the Event Managers amounts to a nuisance or annoyance will be caused by the exhibitors. The Event Managers shall have the right to take remedial action in such cases.
9. The exhibitor should not cause any damage to the site/building/stand. Any such damage will be made good at the expense of the exhibitor. The exhibitor will also indemnify the organizers against any claims resulting from mishaps due to faulty equipment/faulty handling of material or non-observance of legal or safety requirements by them
10. Arrangements will be made for providing round-the-clock security. However, the organizers are not responsible for any theft, pilferage, loss, or damage of any material, goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.
11. Insurance of exhibits, against all risks, prior to, during, and after the exhibition should be done by the exhibitors at their own cost. The Organizers/Event Partners/Event Managers will in no way be responsible for any loss or damage.
12. Should any exhibitor decide to withdraw from participation in the exhibition, the decision as to the refund rests entirely with the Event Manager at their sole discretion.
13. If due to Force Majeure or other unavoidable circumstances, the organizers are forced to cancel the exhibition, the exhibitor will not be entitled to claim

damages or compensation of any kind other than a refund of space contribution. The organizers reserve the right to reschedule the event in the interest of the exhibition.

14. The organizers may alter or add new rules and regulations for the benefit of the exhibition. Such rules will be given in writing and will be binding on all exhibitors.
15. Adjudication, in case of dispute, as provided by the High Court of Govt of Uttar Pradesh would be binding on all parties.
16. **In the case of a pavilion plot, only 50% of the total area booked will be permitted for construction up to a height of 3 meters (10/12 ft.)** To avoid interference with the display of other Exhibitors. It should be ensured that the visibility of other stalls is not blocked. And in case of bare space allotted on either side of the hanger then the back wall cannot be higher than 8 ft.
  - **The dimension of the stall is 3mtr x3mtr = 9 sqm and 1-panel size = 1 meter (Width, 1-meter x H 2.44 meter) total of 3x3 stall with 9 panels one side open**
  - **1 mtr panel size = 3 feet. 3-inch (3.3ft) width**
  - **Panel height 2.44 mtr = 8.1 feet height**
  - **For poster display size should be (W 3 feet x H 6 feet)**
17. All drawings/designs showing stand construction have to be submitted in duplicate and approved by the organizers/Event Managers, who reserve the right to recommend changes/modifications, in the interest of the overall presentation of the exhibition. Exhibitors have to ensure that the changes recommended are carried out.
18. Power Supply – Power supply for all purposes will be from Generators.
19. Do not play music loudly inside the hanger during the expo
20. **RAW SPACE**

Exhibitors opting for raw space either indoor or outdoor will be given an open area. Exhibitors will have to organize their own stall designing, electricity, furniture and fixtures requirements etc. The organizer will not provide any

other facility to the exhibitor opting for raw space. Various fair services that are being offered by the organizer can be availed at additional charges.

## **21. ELECTRICITY & POWER CONNECT AND CONSUMPTION**

Available at 230 V Single Phase and 400V three Phase, A.C. 50 Cycles. While general lighting in the hall and the booth is free of cost, Exhibitors would be required to pay electricity consumption charges for additional connected load for the demonstration of machinery and equipment at the rate specified in the exhibitor manual. The Exhibitors booking Indoor Raw Space and Outdoor Raw Space will have to give their exact requirement of connected load in KW, in advance by **1<sup>st</sup> August 2026**.

The Organisers will provide electricity at a suitable point in the stand. Internal distribution to the machinery/equipment will have to be arranged by the Exhibitors' electrical contractor at their own cost, keeping in mind the electricity system norms and all possible safety precautions.

Shell stand exhibitors will not be charged extra up to a maximum load of 1 Kw single phase per 9 sq. mtrs stand. Those who require additional power will have to pay **Rs. 5000 per kW**. Exhibitors opting for Raw space have to pay for electricity/power connection and consumption at the rate of **Rs. 5000 per Kw for during the show**

### **ELECTRICAL SERVICES**

#### **IMPORTANT POINTS REMEMBER:**

- Electrical charges: Rs. 5000/ per kw, Single or Three-phase
- Temporary Charges: Rs. 5000 for 2 days for only fabricating the stall
- Exhibitors opting for indoor and raw space has to apply for a power connection.
- Regular electricity will be provided from 11<sup>th</sup> August 2026, 9: 00 AM
- Exhibitors opting for a Shell stand are entitled to a single phase 1 Kw per 9 sq. mtr Inclusive of stall lighting.

## **22. STRIGAE OF EXHIBITS & EMPTIES**

Exhibitors will not be allowed to store any exhibits or empties behind the exhibition stands.

## **23. INSURANCE**

Against all ascertainable risks from transportation to display and removal should be done by the Exhibitors at their cost. Organizers will in no way be responsible

## **24. Exhibitor Parking**

The Organisers are making arrangements for the Parking of vehicles for exhibitors at the Venue,

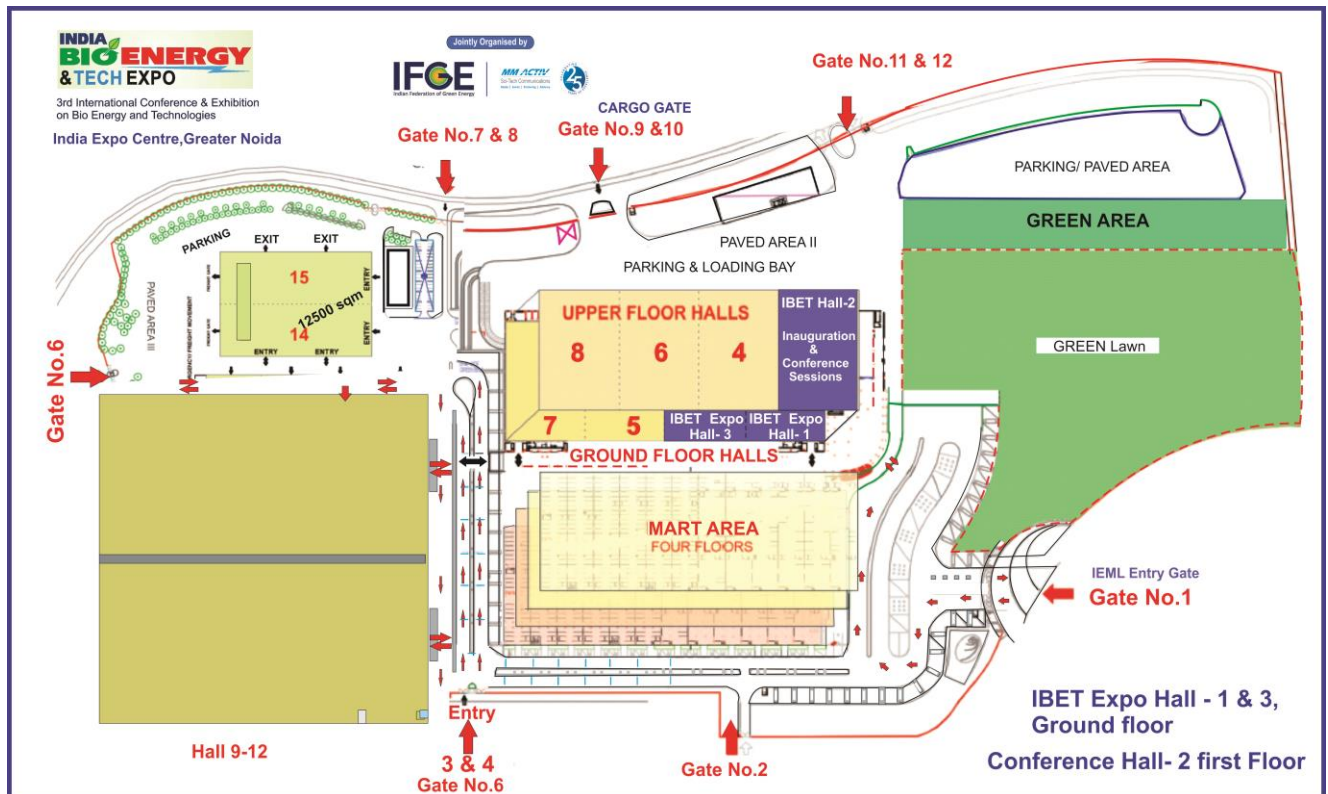
## **25. Booth Building:**

- Prohibited to use paint for marking. Marking shall be done with masking tape only.
- Compulsory to lay used Carpet before unloading the stand material and construction of stand. Venue floors need to protect while doing painting, fabrication and other jobs.
- It is mandatory to get a prefabricated stand on site. Carpentry, cutting & sawing inside the exhibition halls is prohibited.
- Use of LPG, Welding and other Fuels, Spray Painting, Nitrate Paints, Lacquers, Grinding, Varnishing & Buffing is strictly prohibited.
- Nailing, Drilling & Grauting on the venue walls / floor is strictly prohibited further laying any material or taking support from the walls or pillar is strictly prohibited & will be penalized if found.
- Shoes are compulsory for all during the setup, show and dismantling, also it is mandatory to wear appropriate Personal Protective Equipment such as gloves, helmets etc.
- Pasting of Carpet shall be done with Double Side Tape only.
- All staff working at a Height of 3 meters or above ground level should wear a rated full body harness, the same should be anchored to an appropriate anchor point.
- No Open Joints will be allowed, all joints to terminate in a junction box or electrical panel, and the panel should have individual rated trip switches, ELCB and fuses.

- SMOKING, CHEWING GUM, CONSUMPTION of TOBACCO and ALCOHOL is strictly prohibited in the exhibition venue.
- Storage of Empty and Material inside exhibition hall and behind periphery booth are not allowed.

### Visitor & Commercial Vehicle Movement.

- Pick and drop, Pedestrian Taxi, Cabs and Chauffeur driven Vehicle enter from GATE NO – **01** only and exit form GATE NO- **01**
- Parking at paved area near GATE NO – **11**
- Entry of Commercial Vehicle allowed through GATE NO -09 only and exit from GATE NO –**09/10** with ENTRY / EXIT passes allotted by organizers.
- Entry of Labour inside venue permitted from GATE NO - **09** with service passes allotted by organizers

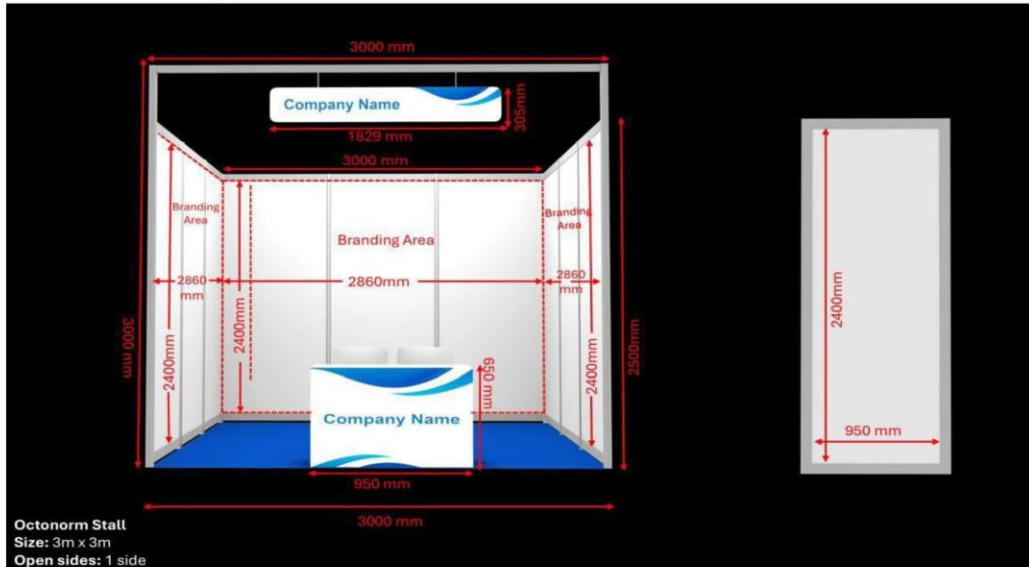


## Inside Exhibition Hall View

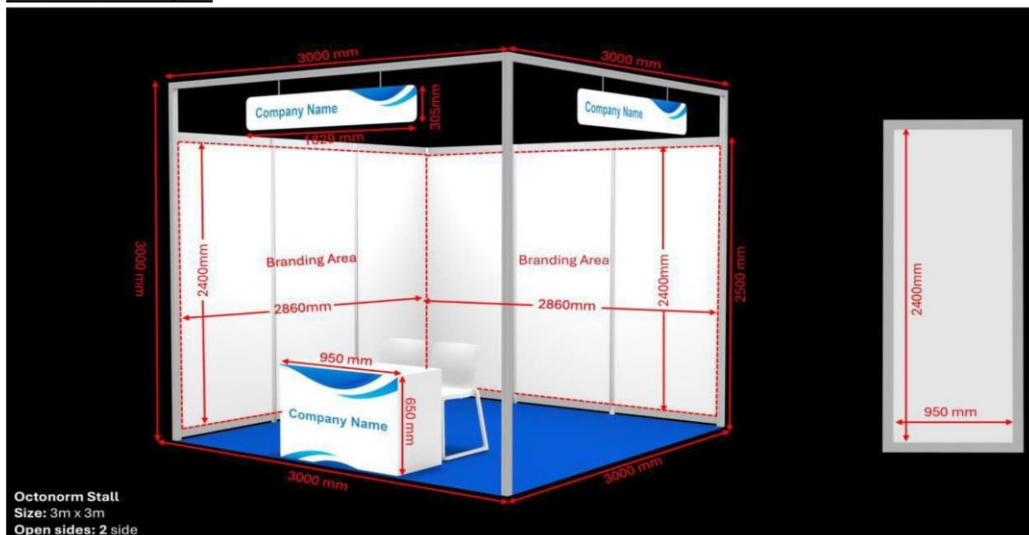


**SCHELL SCHEME STALL VIEW**

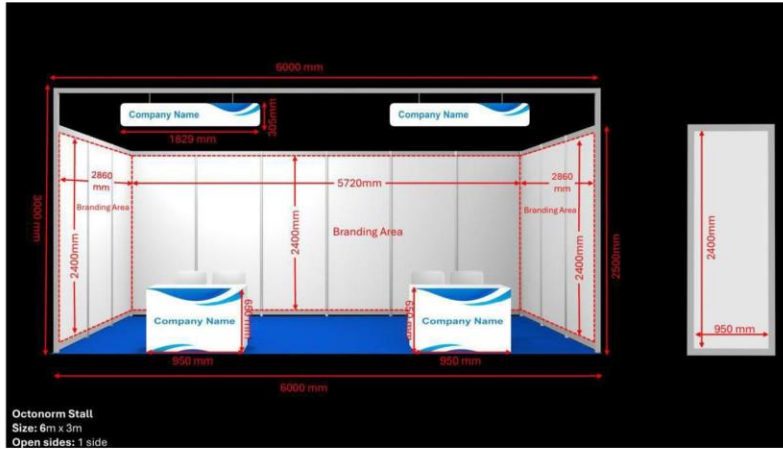
**3 x 3 - 1 side Open**



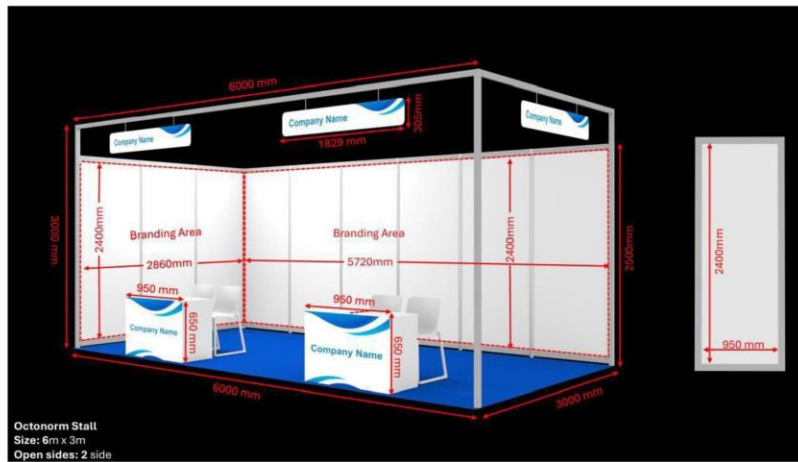
**3 x 3 - 2 side Open**



**3 x 6 - 1 side Open**



**3 x 6 - 2 side Open**



**3 x 6 - 3 side Open**



## TABLE MAP



## SITE MANAGEMENT TIMETABLE

### Pre-show:

Activity	Possession Date	Deadline
Bare Stand/Pavilions	09.08.2026	01:00 PM onwards
Shell Space	10.08.2026	11:00 AM onwards
Completion of stand interiors by all exhibitors	10.08.2026	11:30 PM
Hall cleaning and removal of empties	10.08.2026	11:30 PM
*Note: The transportation to ferry exhibitor material will only be allowed till 3:00 PM on 10 <sup>th</sup> August 2026		

**Show Dates:** **11<sup>th</sup> - 13<sup>th</sup> August 2026**

**Inauguration:** 11<sup>th</sup> August 2026 at 10:30 AM\*

**Timings:**  
 11<sup>th</sup> August 2026, 10:00-18:00  
 12<sup>th</sup> August 2026, 10:00-18:00  
 13<sup>th</sup> August 2026, 10:00-16:00

### Post-show:

- Commencement of dismantling: 13.08.2026, after 4:00 PM
- Vacating of exhibition area by Midnight on 13.08.2026

The Event Managers and Contractors will be available at their site office at the venue from 09.08.2026 between 10:00 AM to 08:00 PM to assist exhibitors during the stand construction and dismantling period. During exhibition days they will be available between 10:00 AM to 06.00 PM.

On show days, exhibitor staff will be allowed to stay in the exhibition hall strictly for only half an hour after closing time to refurbish and/or service their exhibits/stand.

No representative of exhibitors will be allowed inside during, pre & post-show timings without the exhibitor badge.

## EXHIBITOR CHECKLIST

### Exhibitor Entitlement

Under the Shell Stand scheme, exhibitors will be provided with synthetic carpet and fascia with standard lettering for the name of the exhibitor along with the following entitlement:

### Utilities provided for each 9 sqm:

- ❖ Two/Three Side Laminated Polychem Panel Walls
- ❖ Wall-to-Wall Carpet
- ❖ One Table
- ❖ Two Chairs
- ❖ Three Spotlights
- ❖ One 5 Amps. Power socket
- ❖ One Wastepaper Basket

For Shell Stand Stalls with more than 9 sqm area, Utilities will be on a pro-rata basis.

Exhibitors will be given 2 No. Exhibitor passes per 9 sqm booked area.

No rebate will be given if the exhibitor decides not to avail of any of the above shell scheme provisions. Exhibitors must apply for electrical/power sources at additional cost as required by them over and above the entitlement.

### Ordering Additional Services:

Requirements for additional services can be placed with the contractors at the venue and the same will be supplied by the contractors on payment. Also, your requirement can be forwarded to the Event Managers by Email only by 05.08.2026

### Additional Services Provided:

1. Electrical
2. Audio Visual Equipment
3. Other Services
4. Security

The above services are available at the venue at additional cost.

**Form - I**

**DECLARATION FORM**

**Indemnity/undertaking**

(To be filled in by Authorized Personnel and strictly the printout with the seal should reach the Secretariat by 10.08.2026)

Dear Sir,

I/We, the undersigned, hereby declare that I/We have read and understood the Rules and Regulations of participation in **"India Bio Energy & Tech Expo 2026"** as well as the contents of the Exhibitors' Information and that I/We agree to abide by the said Rules and Regulations without reservation.

I/We further declare that I/We indemnify Event Managers against payment of taxes, penalties, charges, levies, OCTROI, CESS, import duties etc. or any other statutory payments which Event Managers may be called upon to pay on my/our behalf now or in near future. Further, I/we also indemnify Event Managers against any loss of property/damages/loss of life/accidents etc.

**Name:**.....

**Designation:** .....

**Organization Name:** .....

**Stall Number:** .....

**For and on behalf of Exhibitor**

**Signature**

**Company Seal**

**Form - II**

**POSSESSION OF STAND**

Note: This form to be filled in and submitted at the time of taking physical possession of the stand

**Name of Exhibitor (Organization Name):** \_\_\_\_\_

**Stand No.:** \_\_\_\_\_

We have made full payment of our space, the last installment Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_ only) having

been paid vide our cheque/DD No. \_\_\_\_\_ dated \_\_\_\_\_.

Please handover possession of our stand to Mr./Ms. \_\_\_\_\_

ALL OUR WORK WILL STOP AND WE WILL CLEAR THE AISLES AND PASSAGES OF ALL EXHIBIT MATERIAL BY 11:30 PM ON 10<sup>th</sup> AUGUST 2026.

**Name of the Exhibition Coordinator:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Company Seal:**

**Form - III**  
**EXHIBITION ENTRY PASS**

To,

**The Security-in-Charge**

From,

**Name of Exhibitor:** \_\_\_\_\_

Stall No. \_\_\_\_\_

Please allow entry of \_\_\_\_\_ packages relating to our participation at "**India Bio Energy & Tech Expo 2026**".

**Signatories**

**Exhibition Coordinator:**

**MM ACTIV:**

**Security:**

Date:

Date:

Date:

Time:

Time:

Time:

**Form - IV  
EXHIBITION EXIT PASS**

To,

**The Security-in-Charge**

From,

**Name of Exhibitor:** \_\_\_\_\_

**Stall No.** \_\_\_\_\_

Please allow exit of \_\_\_\_\_ packages brought in by us relating to our participation "**India Bio Energy & Tech Expo 2026**".

**Signatories**

**Exhibition Coordinator:**

**MM ACTIV:**

**Security:**

Date:

Date:

Date:

Time:

Time:

Time:

## TARIFF CARD FOR ADDITIONAL SERVICES

### Audio Visuals / Other Furniture's

Sr. No	Description of Items	Cost per Unit
1	Laminated Panel 1m x 2.5m	₹1000
2	Octonorm Table (one side open, 1mx.5mx.75m)	₹700
3	Lockable Cabinet	₹1200
4	Podium (.5m x .5m x 1m)	₹2000
5	Wall Shelving (1m x .3m) (Glass)	₹500
6	Wall Shelving (1m x .3m) (Wooden)	₹500
7	Foldable Arm Chair (Per Day)	₹400
8	Cushioned Chair (without arm)	₹500
9	Revolving Chair	₹1200
10	Round Table (90cm x 75cm high with mica top)	₹1500
11	Glass Round Table (Per Day)	₹1200
12	Plasma 42" (Per Day)	₹3000
13	Waste Paper Basket	₹150
14	5/15 Power Rider	₹650
15	5/15 amps. Power Outlet	₹350
16	100 Wt. Spot Light	₹750
17	Metal Halide Light 150 wt.	₹1500
18	Halogen Light 500 wt.	₹750
19	Halogen Light 1000 wt.	₹1000
20	Extra Power Per Kw	₹5000
<p><b>Note: Above charges doesn't include any tax. GST shall be charged extra.</b></p>		

For the above Facility, please contact:  
Mr. Amit Kumar Upadhyay  
Mob: +91 8527004909  
**Email:** [amit.upadhyay@mmactiv.com](mailto:amit.upadhyay@mmactiv.com)

**THIS FORM SHOULD REACH ORGANISER'S OFFICE BY 01.08.2026 IF ANY THING REQUIRED.**

## **OPERATIONS TEAM CONTACT INFORMATION**

### **Overall Onsite Operations In-Charge**

Mr. Amit Kumar Upadhyay  
Mobile: +91 85270 04909  
Email: [amit.Upadhyay@mmactiv.com](mailto:amit.Upadhyay@mmactiv.com)

### **Registration Management**

Mr. Sankalp Singh  
Mobile: +91 78273 30755  
Email: [sankalp.singh@mmactiv.com](mailto:sankalp.singh@mmactiv.com)

### **Onsite Branding and Fascia**

Mr. Harvinder Singh  
Mobile: +91 99580 73819  
Email: [harvinder.singh@mmactiv.com](mailto:harvinder.singh@mmactiv.com)

### **Additional Services- Furniture & Power Connection**

Mr. Amit Kumar Upadhyay  
Mobile: +91 8527004909  
Email: [amit.upadhyay@mmactiv.com](mailto:amit.upadhyay@mmactiv.com)

### **Hotel Accommodation & Transportation**

Mr. Jashandeep Singh  
Mobile: +91 98683 49291  
Email: [info@mmactiv.com](mailto:info@mmactiv.com)